

# WHANANAKI SCHOOL

## ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023



# WHANANAKI SCHOOL

## ANNUAL FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2023

#### School Directory

**Ministry Number:** 1127

**Principal:** Shaun Tepania

**School Address:** 2168 Whananaki North Road, Whananaki, New Zealand

**School Postal Address:** Counter Delivery, Whananaki Postcentre, Whananaki 0536

**School Phone:** (09) 433-8231

**School Email:** [office@whananaki.school.nz](mailto:office@whananaki.school.nz)

#### Members of the Board:

Name	Position	How Position Gained	Term Expired/ Expires
Jodi Hauraki	Chair Person	Elected	Sep-25
Shaun Tepania	Principal ex Officio	Appointed	
Natasha Hawira	Parent Rep	Elected	Sep-25
Martin Edge	Parent Rep	Elected	Sep-25
Janice Mander	Parent Rep	Elected	Sep-25
Charles Waetford	Parent Rep	Elected	Sep-25
Ben Douglas	Staff Rep	Elected	Sep-25

#### Accountant / Service Provider:



#### Auditor:

UHY Haines Norton (Auckland) Ltd

# WHANANAKI SCHOOL

Annual Financial Statements - For the year ended 31 December 2023

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# Whananaki School

## Statement of Responsibility

For the year ended 31 December 2023

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the Principal and others, as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2023 fairly reflects the financial position and operations of the school.

The School's 2023 financial statements are authorised for issue by the Board.

Jodi Hauraki

Full Name of Presiding Member

*Sharon Jepson*

Full Name of Principal

*Jodi Hauraki*

Signature of Presiding Member

*Sharon Jepson*

Signature of Principal

28.5.24

Date:

*28/5/24*

Date:

# Whananaki School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
<b>Revenue</b>				
Government Grants	2	818,968	657,682	778,080
Locally Raised Funds	3	61,316	34,280	38,644
Interest		3,505	600	485
<b>Total Revenue</b>		<b>883,789</b>	<b>692,562</b>	<b>817,209</b>
<b>Expense</b>				
Locally Raised Funds	3	17,448	9,800	9,386
Learning Resources	4	536,945	467,345	530,837
Administration	5	76,945	28,355	57,767
Interest		1,023	-	1,069
Property	6	232,126	201,070	198,028
Other Expense	7	-	-	4,489
Loss on Disposal of Property, Plant and Equipment		80	-	-
<b>Total Expense</b>		<b>864,567</b>	<b>706,570</b>	<b>801,576</b>
<b>Net Surplus / (Deficit) for the year</b>		<b>19,222</b>	<b>(14,008)</b>	<b>15,633</b>
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<b>19,222</b>	<b>(14,008)</b>	<b>15,633</b>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

**Whananaki School**  
**Statement of Changes in Net Assets/Equity**  
For the year ended 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
<b>Equity at 1 January</b>		371,883	371,883	356,250
Total comprehensive revenue and expense for the year		19,222	(14,008)	15,633
Contributions from / (Distributions to) the Ministry of Education		-	-	-
Contribution - Furniture and Equipment Grant		5,026	-	-
<b>Equity at 31 December</b>		396,131	357,875	371,883
Accumulated comprehensive revenue and expense		396,131	357,875	371,883
Reserves		-	-	-
<b>Equity at 31 December</b>		396,131	357,875	371,883

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# Whananaki School

## Statement of Financial Position

As at 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	8	117,922	64,245	33,896
Accounts Receivable	9	34,668	56,455	56,455
Prepayments		220	528	528
Inventories	10	218	238	238
Investments		20,426	-	5,052
Funds Receivable for Capital Works Projects	17	10,102	-	51,700
		183,556	121,466	147,869
<b>Current Liabilities</b>				
GST Payable		15,791	7,000	7,000
Accounts Payable	13	50,350	47,890	47,890
Revenue Received in Advance	14	6,000	-	-
Provision for Cyclical Maintenance	15	4,572	-	-
Finance Lease Liability	16	5,402	-	4,506
Funds held for Capital Works Projects	17	23,840	-	-
		105,955	54,890	59,396
<b>Working Capital Surplus/(Deficit)</b>		77,601	66,576	88,473
<b>Non-current Assets</b>				
Property, Plant and Equipment	12	329,058	298,613	298,613
		329,058	298,613	298,613
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	15	5,441	7,314	7,314
Finance Lease Liability	16	5,087	-	7,889
		10,528	7,314	15,203
<b>Net Assets</b>		396,131	357,875	371,883
<b>Equity</b>		396,131	357,875	371,883

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

# Whananaki School

## Statement of Cash Flows

For the year ended 31 December 2023

		2023	2023	2022
	Note	Actual	Budget (Unaudited)	Actual
		\$	\$	\$
<b>Cash flows from Operating Activities</b>				
Government Grants		271,635	193,135	266,816
Locally Raised Funds		87,162	27,552	31,916
Goods and Services Tax (net)		8,791	3,131	3,131
Payments to Employees		(146,973)	(97,377)	(144,585)
Payments to Suppliers		(128,122)	(85,640)	(106,081)
Interest Paid		(1,023)	-	(1,069)
Interest Received		3,426	573	458
<b>Net cash from/(to) Operating Activities</b>		<b>94,896</b>	<b>41,374</b>	<b>50,586</b>
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment (and Intangibles)		(63,385)	(859)	(22,713)
Purchase of Investments		(15,374)	-	(5,052)
<b>Net cash from/(to) Investing Activities</b>		<b>(78,759)</b>	<b>(859)</b>	<b>(27,765)</b>
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		5,026	-	
Finance Lease Payments		(2,575)	(1,170)	(4,361)
Funds Administered on Behalf of Other Parties		65,438	-	(15,552)
<b>Net cash from/(to) Financing Activities</b>		<b>67,889</b>	<b>(1,170)</b>	<b>(19,913)</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>84,026</b>	<b>39,345</b>	<b>2,908</b>
Cash and cash equivalents at the beginning of the year	8	33,896	24,900	30,988
<b>Cash and cash equivalents at the end of the year</b>	<b>8</b>	<b>117,922</b>	<b>64,245</b>	<b>33,896</b>

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



# Whananaki School

## Notes to the Financial Statements

### For the year ended 31 December 2023

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Whananaki School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### **Reporting Period**

The financial statements have been prepared for the period 1 January 2023 to 31 December 2023 and in accordance with the requirements of the Education and Training Act 2020.

###### **Basis of Preparation**

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### **Financial Reporting Standards Applied**

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### **PBE Accounting Standards Reduced Disclosure Regime**

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expense threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### **Measurement Base**

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### **Presentation Currency**

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar

###### **Specific Accounting Policies**

The accounting policies used in the preparation of these financial statements are set out below.

###### **Critical Accounting Estimates And Assumptions**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### **Cyclical maintenance**

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 15.

###### **Useful lives of property, plant and equipment**

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment, as disclosed in the significant accounting policies, are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

#### **Classification of leases**

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee.

Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 16. Future operating lease commitments are disclosed in note 22.

#### **Recognition of grants**

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

#### **Other Grants where conditions exist**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met, funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

#### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **e) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

#### **f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

#### **g) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education. Therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

#### **h) Inventories**

Inventories are consumable items held for sale and are comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

#### **i) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is material.

#### **J) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value, as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

#### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

#### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	5-40 years
Furniture and equipment	10-15 years
Information and communication technology	4-5 years
Plant and Equipment	10 years
Musical Instruments	5 years
Sports Equipment	5-10 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

#### **k) Intangible Assets**

##### **Software costs**

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance and research expenditure are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

#### **l) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

##### **Non cash generating assets**

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell, the School engages an independent valuer to assess market value based on the best available information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in surplus or deficit.

The reversal of an impairment loss is recognised in surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

#### **m) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

#### **n) Employee Entitlements**

##### *Short-term employee entitlements*

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date and annual leave earned, by non teaching staff, but not yet taken at balance date.

##### *Long-term employee entitlements*

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

#### **o) Revenue Received in Advance**

Revenue received in advance relates to grants received where there are unfulfilled obligations for the School to provide services in the future. The fees or grants are recorded as revenue as the obligations are fulfilled and the fees or grants are earned.

#### **p) Funds held for Capital works**

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose. As such, these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### **q) Shared Funds**

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Comprehensive Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

**r) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a 7 to 10 year period. The economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

**s) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

**t) Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

**u) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**v) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**w) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	\$	\$	\$
Government Grants - Ministry of Education	265,635	142,627	255,055
Teachers' Salaries Grants	366,314	350,545	350,545
Use of Land and Buildings Grants	187,019	164,510	164,510
Other Government Grants	-	-	7,970
	<u>818,968</u>	<u>657,682</u>	<u>778,080</u>

The school has opted in to the donations scheme for this year. Total amount received was \$8,168.

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	\$	\$	\$
<b>Revenue</b>			
Donations & Bequests	26,393	9,800	9,449
Fees for Extra Curricular Activities	10,993	11,410	13,694
Fundraising & Community Grants	7,231	5,000	5,023
Other Revenue	16,699	8,070	10,478
	<u>61,316</u>	<u>34,280</u>	<u>38,644</u>
<b>Expense</b>			
Extra Curricular Activities Costs	6,033	2,100	1,978
Fundraising and Community Grant Costs	4,987	4,700	4,744
Other Locally Raised Funds Expenditure	6,428	3,000	2,664
	<u>17,448</u>	<u>9,800</u>	<u>9,386</u>
<i>Surplus/ (Deficit) for the year Locally Raised Funds</i>	<u>43,868</u>	<u>24,480</u>	<u>29,258</u>

#### 4. Learning Resources

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	\$	\$	\$
Curricular	38,308	24,900	40,700
Equipment Repairs	4,176	2,400	1,136
Information and Communication Technology	683	2,800	2,224
Library Resources	672	1,100	655
Employee Benefits - Salaries	456,975	432,145	458,071
Staff Development	2,602	4,000	1,763
Depreciation	33,529	-	26,288
	<u>536,945</u>	<u>467,345</u>	<u>530,837</u>

#### 5. Administration

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	\$	\$	\$
Audit Fees	5,729	4,960	5,562
Board Fees	2,415	1,800	735
Board Expenses	1,455	1,900	2,152
Communication	1,473	1,690	1,806
Operating Leases	-	3,090	-
Other	15,695	4,860	16,506
Employee Benefits - Salaries	45,048	5,000	26,196
Insurance	522	465	466
Service Providers, Contractors and Consultancy	4,608	4,590	4,344
	<u>76,945</u>	<u>28,355</u>	<u>57,767</u>

#### 6. Property

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	\$	\$	\$
Caretaking and Cleaning Consumables	5,899	6,900	6,035
Cyclical Maintenance	2,699	5,000	1,995
Grounds	12,518	5,260	4,275
Heat, Light and Water	3,904	3,700	3,701
Repairs and Maintenance	5,958	4,400	6,126
Use of Land and Buildings	187,019	164,510	164,510
Employee Benefits - Salaries	14,129	11,300	11,386
	<u>232,126</u>	<u>201,070</u>	<u>198,028</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Other Expense

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
Transport	-	-	4,489
	<u>-</u>	<u>-</u>	<u>4,489</u>

## 8. Cash and Cash Equivalents

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
Bank Accounts	\$ 117,922	\$ 64,245	\$ 33,896
Cash and cash equivalents for Statement of Cash Flows	<u>117,922</u>	<u>64,245</u>	<u>33,896</u>

Of the \$117,922 Cash and Cash Equivalents, \$23,841 is held by the School on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2024 on Crown owned school buildings.

Of the \$117,922 Cash and Cash Equivalents, \$6,000 of unspent grant funding is held by the School. This funding is subject to conditions which specify how the grant is required to be spent. If these conditions are not met, the funds will need to be returned.

## 9. Accounts Receivable

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
Receivables	\$ 295	\$ 26,141	\$ 26,141
Interest Receivable	106	27	27
Teacher Salaries Grant Receivable	34,267	30,287	30,287
	<u>34,668</u>	<u>56,455</u>	<u>56,455</u>
Receivables from Exchange Transactions	401	26,168	26,168
Receivables from Non-Exchange Transactions	34,267	30,287	30,287
	<u>34,668</u>	<u>56,455</u>	<u>56,455</u>

## 10. Inventories

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
Stationery	\$ 218	\$ 238	\$ 238
	<u>218</u>	<u>238</u>	<u>238</u>



## 11. Investments

The School's investment activities are classified as follows:

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	\$	\$	\$
Current Asset			
Short-term Bank Deposits	20,426	-	5,052
<b>Total Investments</b>	<b>20,426</b>	<b>-</b>	<b>5,052</b>

## 12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2023	\$	\$	\$	\$	\$	\$
Land - School	95,000	-	-	-	-	95,000
Building Improvements - Crown	101,260	-	-	-	(4,215)	97,045
Furniture and Equipment	5,726	-	-	-	(546)	5,180
Information and Communication Technology	15,772	-	-	-	(6,408)	9,364
Leased Assets	11,127	3,059	-	-	(4,993)	9,193
Library Resources	7,184	462	(80)	-	(946)	6,620
Plant and Equipment	56,102	1,115	-	-	(8,166)	49,051
Sports Equipment	6,442	54,918	-	-	(8,105)	53,255
Vehicles	-	4,500	-	-	(150)	4,350
<b>Balance at 31 December 2023</b>	<b>298,613</b>	<b>64,054</b>	<b>(80)</b>	<b>-</b>	<b>(33,529)</b>	<b>329,058</b>

The net carrying value of furniture and equipment held under a finance lease is \$9,193 (2022: \$11,127)

### Restrictions

With the exception of the contractual restrictions related to the above noted finance leases, there are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2023 Cost or Valuation	2023 Accumulated Depreciation	2023 Net Book Value	2022 Cost or Valuation	2022 Accumulated Depreciation	2022 Net Book Value
	\$	\$	\$	\$	\$	\$
Land - School	95,000	-	95,000	95,000	-	95,000
Building Improvements - Crown	189,307	(92,262)	97,045	189,307	(88,047)	101,260
Furniture and Equipment	13,964	(8,784)	5,180	13,964	(8,238)	5,726
Information and Communication Technology	62,744	(53,380)	9,364	62,744	(46,972)	15,772
Leased Assets	20,513	(11,320)	9,193	19,844	(8,717)	11,127
Library Resources	41,075	(34,455)	6,620	41,071	(33,887)	7,184
Plant and Equipment	112,558	(63,507)	49,051	111,443	(55,341)	56,102
Sports Equipment	76,586	(23,331)	53,255	21,667	(15,225)	6,442
Musical Instruments	1,259	(1,259)	-	1,259	(1,259)	-
Vehicles	4,500	(150)	4,350	-	-	-
<b>Balance at 31 December 2023</b>	<b>617,506</b>	<b>(288,448)</b>	<b>329,058</b>	<b>556,299</b>	<b>(257,686)</b>	<b>298,613</b>

### 13. Accounts Payable

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	\$	\$	\$
Creditors	2,522	7,099	7,099
Accruals	6,588	6,396	6,396
Banking Staffing Overuse	4,464	-	-
Employee Entitlements - Salaries	32,709	30,442	30,442
Employee Entitlements - Leave Accrual	4,067	3,953	3,953
	<u>50,350</u>	<u>47,890</u>	<u>47,890</u>
Payables for Exchange Transactions	50,350	47,890	47,890
	<u>50,350</u>	<u>47,890</u>	<u>47,890</u>

The carrying value of payables approximates their fair value.

### 14. Revenue Received in Advance

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	\$	\$	\$
Grants in Advance - Ministry of Education	6,000	-	-
	<u>6,000</u>	<u>-</u>	<u>-</u>

### 15. Provision for Cyclical Maintenance

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	\$	\$	\$
Provision at the Start of the Year	7,314	1,257	5,319
Increase to the Provision During the Year	2,699	5,000	1,995
Provision at the End of the Year	<u>10,013</u>	<u>7,314</u>	<u>7,314</u>
Cyclical Maintenance - Current	4,572	-	-
Cyclical Maintenance - Non current	5,441	7,314	7,314
	<u>10,013</u>	<u>7,314</u>	<u>7,314</u>

Per the cyclical maintenance schedule, the school is next expected to undertake painting works during [year]. This plan is based on the schools 10 Year Property plan / [other source of evidence]

## 16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
No Later than One Year	6,113	-	5,402
Later than One Year and no Later than Five Years	5,320	-	8,519
Later than Five Years	(944)	-	(1,526)
	<u>10,489</u>	<u>-</u>	<u>12,395</u>
<b>Represented by</b>			
Finance lease liability - Current	5,402	-	4,506
Finance lease liability - Non current	5,087	-	7,889
	<u>10,489</u>	<u>-</u>	<u>12,395</u>

## 17. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 9.

2023	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
SIP Path & Bike Track	(48,532)	-	(4,491)	48,042	(4,981)
Solar Panels	(3,168)	-	-	-	(3,168)
Covered Way 2,7, Roof Replacement & Repairs	-	-	(716)	-	(716)
Deck, Stairs, Window Replacement, Master Key Installa	-	-	(1,237)	-	(1,237)
Toilet Upgrade	-	24,481	(641)	-	23,840
Cyclone Work	-	6,580	(6,580)	-	-
Totals	<u>(51,700)</u>	<u>31,061</u>	<u>(13,665)</u>	<u>48,042</u>	<u>13,738</u>

### Represented by:

Funds Held on Behalf of the Ministry of Education	23,840
Funds Receivable from the Ministry of Education	(10,102)

2022	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
ILE Works, Electrical, Roofing, Cladding & Shed Project	(1,412)	11,795	(10,383)	-	-
SIP Path & Bike Track	(31,568)	-	(16,964)	-	(48,532)
Solar Panels	(3,168)	-	-	-	(3,168)
Totals	<u>(36,148)</u>	<u>11,795</u>	<u>(27,347)</u>	<u>-</u>	<u>(51,700)</u>

### Represented by:

Funds Held on Behalf of the Ministry of Education	-
Funds Receivable from the Ministry of Education	(51,700)

## 18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 19. Remuneration

### *Key management personnel compensation*

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2023 Actual \$	2022 Actual \$
<i>Board Members</i> Remuneration	2,415	735
<i>Leadership Team</i> Remuneration	133,054	119,009
Full-time equivalent members	1.00	1.00
Total key management personnel remuneration	135,469	119,744

There are 6 members of the Board excluding the Principal. The Board has held 8 full meetings of the Board in the year. The Board also has Finance (2 members) and Property (2 members) committees that meet monthly and quarterly respectively. As well as these regular meetings, including preparation time, the Presiding member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

### *Principal 1*

The total value of remuneration paid or payable to the Principal was in the following bands:

	2023 Actual \$000	2022 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	130-140	110 - 120
Benefits and Other Emoluments	3-4	3-4
Termination Benefits	-	-

### *Other Employees*

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2023 FTE Number	2022 FTE Number
100 - 110	0.00	0.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2023 Actual	2022 Actual
Total	-	-
Number of People	-	-

## 21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2023 (Contingent liabilities and assets at 31 December 2022: nil).

### Holidays Act Compliance – Schools Payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider, Education Payroll Limited.

The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals, as such, this is expected to resolve the liability for school boards.

## 22. Commitments

### (a) Capital Commitments

At 31 December 2023, the Board had capital commitments of \$357,407 as a result of entering the following contracts:

Contract Name	Contract Amount	Spend To Date	Remaining Capital Commitment
	\$	\$	\$
Covered Way 2,7 Roof Replacement & Repairs	60,000	716	59,284
Deck, Stairs, Window Replacement, Master Key	95,000	1,237	93,763
Toilet Upgrade	205,000	640	204,360
<b>Total</b>	<b>360,000</b>	<b>2,593</b>	<b>357,407</b>

### (b) Operating Commitments

As at 31 December 2023, the Board has not entered into any contracts.

### 23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

#### Financial assets measured at amortised cost

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Cash and Cash Equivalents	117,922	64,245	33,896
Receivables	34,668	56,455	56,455
Investments - Term Deposits	20,426	-	5,052
<b>Total financial assets measured at amortised cost</b>	<b>173,016</b>	<b>120,700</b>	<b>95,403</b>

#### Financial liabilities measured at amortised cost

Payables	50,350	47,890	47,890
Finance Leases	10,489	-	12,395
<b>Total financial liabilities measured at amortised cost</b>	<b>60,839</b>	<b>47,890</b>	<b>60,285</b>

### 24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

### 25. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

# Whananaki School

## Statement of Compliance with Employment Policy

For the year ended 31 December 2023

For the year ended 31 December 2023: the Whananaki School Board:

Has developed and implemented personnel policies, within policy and procedural frameworks to ensure fair and proper treatment of employees in all aspects of their employment.

Has reviewed its compliance against both its personnel policy and procedure and can report that it meets all requirements and has identified best practice.

Is a good employer and complies with the conditions contained in the employment contracts of all staff employed by the Board.

Ensures all employees and applicants for employment are treated according to their skills, qualifications and abilities, without bias or discrimination.

Meets all Equal Employment Opportunities requirements.